

**MICHELE M. ALANIZ**

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## **EDUCATION**

Master's of Library and Information Science, 5/2006  
San Jose State University, San Jose, CA

Bachelor of Arts, Art History, 12/1991  
University of California, Berkeley, Berkeley, CA

## **HONORS AND AWARDS**

- Beta Phi Mu member
- Association of College & Research Libraries (ACRL) Immersion 2010 Teacher Track program participant
- Association of Research Libraries (ARL) Initiative to Recruit a Diverse Workforce class of 2004-2006
- ACRL National Conference Librarian scholarship, March 2009

## **LIBRARY EXPERIENCE**

**Tenure Track Librarian** (January 2011-present)

City College of San Francisco, San Francisco, CA

Duties: Instruction and reference; teaching LIS 10 in Spring 2012; implementation of WebPac interface in English and Spanish languages using Millennium Webmaster module; web development and maintenance; collection development; serve on various committees.

**Instruction & Web Services Librarian** (September 2008-January 2011)

**Adjunct Faculty Librarian** (January 2011-present)

College of San Mateo, San Mateo, CA

Duties: Redesigned and coded new Library website that launched in June 2009; maintain website; instruction to students via one-shot orientation and/or credit course; provide reference services for faculty, staff and students; develop and teach web 2.0 workshops to faculty and students; manage Library's databases and gather statistics; research and implement new products; contribute to collection development; participate in outreach and promotions; develop and implement Library programs; and serve on various committees.

**Technology Coordinator** (April 2007-September 2008)

Califa Library Group, San Mateo, CA

Duties: Web design and programming of new website that launched in June 2008; management of Califa Digital Collections; customer service, technical support, and troubleshooting for various member library products; management of member database; file upload and maintenance of current website; build MySQL database for vendor listings and order forms; set up new accounts for member libraries hosting software on Califa's servers; coordinating migration of Librarians' Internet Index (lii.org)

**Extra-help Cataloging and Reference Librarian** (December 2006-present)

San Mateo County Library, San Mateo, CA

Duties: Reference services to adults and children using a variety of print, electronic, and online services; reader's advisory; cataloged DVD and CD collection using DDC

**Reference Librarian, part-time** (January 2007-May 2007)

De Anza Community College, Cupertino, CA

Duties: Reference services to students, faculty and staff using a variety of print and online resources; instruction to students in one-on-one and classroom environment; collection development focusing on Ancient Art and Architecture

**Library Clerk** (1989-1990)

Humanities Graduate Services Library, UC Berkeley, Berkeley, CA

Duties: Circulation; assistance to patrons; special projects

**RELATED EXPERIENCE**

**Web Designer / Graphic Designer** (1998-2005)

Chubby Kitty Graphics (self-employed), San Francisco, CA

Duties: Created websites and promotional materials for clients on a freelance basis.

**HTML Programmer / Art Production** (2000-2001)

Savant Solutions, New York, NY

Duties: Wrote HTML code and prepped artwork for various client websites

**COMMUNITY INVOLVEMENT**

**Mentor** (2008)

ARL's Initiative to Create a Diverse Workforce, Washington, DC

**Deejay / Public Affairs / Programmer's Review Committee** (1988-1996)

KALX Radio, UC Berkeley, Berkeley, CA

**TECHNICAL SKILLS**

**Operating Systems:** Windows 2000/XP/Vista and MAC OS X

**Web & Other Languages:** XHTML, XML, XSLT, CSS, JavaScript, PHP, MySQL, AJAX

**Applications:** Dreamweaver, Fetch, Fireworks, ImageReady, Photoshop, Illustrator, InDesign, Quark, Microsoft Word, Excel, Power Point, Blackboard, Moodle, OCLC Connexion, Millennium, ContentDM, Sharepoint, SAM, and various social networking applications

**Library Databases:** Lexis-Nexis, EBSCOhost, Gale, Wilson, ProQuest, Project Muse, Grove Art, ArtStor, JStor, CQ Researcher

**CONFERENCES**

- Panelist, Life after College Radio, University of California Radio Network Conference, Berkeley, California, 2007
- Participant, Association of Research Libraries Leadership Symposium 2005, ALA Mid-Winter, Boston, MA

**COMMITTEES**

Academic Senate Governing Council, College of San Mateo

Campus Technology Committee, College of San Mateo

Library Advisory Committee, College of San Mateo

New Technologies Group, Peninsula Library System

International Coalition of Library Consortia (ICOLC) Spring 2008 Planning Committee, Califa Library Group

**PUBLICATIONS**

Albano, J., & Appel, E. (Eds.). (2009, June). Pushing the edge: Explore, engage, extend: The 14th National Conference wrap up. College & Research Libraries News, 70(6, Pt. Invited Papers), 330-337. Retrieved from <http://www.ala.org/ala/mgrps/divs/acrl/publications/crlnews/2009/jun/confwrapup.cfm>

## **PROFESSIONAL ASSOCIATIONS**

American Library Association, Association of College and Research Libraries, California Academic and Research Libraries, California Library Association, Reforma